

UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA



Date: January 11, 2008
Position Title: Court Reporter Panel Member
Salary: \$300 - Full Day
\$325 - Full Day (realtime)
\$355 - Full Day (realtime certified)
\$150 - Half Day
\$162 - Half Day (realtime)
\$177 - Half Day (realtime certified)
No. of Positions: Four (or more)
Closing Date: Open Until Filled
Location: Los Angeles, California
Vacancy No.: 08-21

POSITION OVERVIEW

The United States District Court for the Central District of California is recruiting for the position of Court Reporter Panel Member. The Court Reporter Panel Member performs court reporting services for any judicial proceeding as may be required. The position requires the ability to record verbatim testimony of courtroom proceedings, to read back all or any portions of the court records, to work well under pressure, to produce transcripts within strict time limitations and to work as part of a team of reporters for the Judges of the Court. This position may require travel to the courthouse in Santa Ana and the courthouse in Riverside, California.

The court reporter panel will be utilized in the following ways:

- a) as per diem contract court reporters, hired by the court on an as needed basis.
- b) as substitute court reporters, hired by individual staff reporters to cover their assignment (s).

QUALIFICATIONS

To qualify for the position, the applicant must possess at least four years court reporting experience in the freelance field, court, or a combination thereof. A certificate of Registered Professional Reporter (RPR) from the National Shorthand Reporters Association (NCRA) is required, or an equivalent qualifying examination certificate. Realtime experience a plus.

INFORMATION FOR APPLICANTS

Only official District Court application forms will be accepted. As a condition of employment, the final candidate will be subject to a background investigation. Due to the large volume of applications received, the Court will respond only to those individuals selected to interview. The United States District Court is a smoke-free environment. Applicants can download an application from our web site (www.cacd.uscourts.gov) or call our 24-hour job information line at (213) 894-2904.

Submit an Employment Application to:

United States District Court
Human Resources Department
312 North Spring Street, Room 535
Los Angeles, California 90012



Sherri R. Carter
Clerk of Court