



*Join Us In
Washington, D.C.*

USCRA's 65th Year

Annual Convention and Seminars

October 7-10, 2010

Hilton Alexandria Old Town

Alexandria, Virginia

Come Join Us in Alexandria, Virginia....

For our 65th Annual Convention and Seminar at the Hilton Alexandria Old Town.

- ★ Federal Certified Realtime Exam
- ★ Realtime Speed Contest
- ★ Exciting Seminars & Events

Your full registration fee of \$450 includes the following:

- Seminars

CANDIS BRADSHAW

- ★ **Back Up Your Data Before You Have a Breakdown** - *We've all heard horror stories about computer failure and data loss. Regardless of the cause – hardware failure or natural disaster – computer failure and data loss is an inevitable event. It's only a matter of time before it happens to you. You cannot afford to miss this seminar. Discover the ins and outs of safe and secure data back up ... in plain English.*
- ★ **Taming of the Shoe (Box)** - *Optimize Your Recordkeeping, Finances and Simplify your Life. This interactive seminar will cover methods of organizing and streamlining your recordkeeping so you can effectively analyze your business and find items efficiently.*
- ★ **Ethics in Action** - *Brush up on the NCRA Code of Professional Ethics and Advisory Opinions, and have fun, too, at this highly interactive seminar.*

MICHAEL MULLANEY AND CHRISTINE GUNNING

- ★ **DOJ Counterterrorism and Court Security** - *Discussion of the logistical issues in national security cases such as clearances for Magistrate Judges, court reporters, and law clerks; providing necessary equipment to the court including safes and SCIFs; how classified documents are filed with the court and provided to the judge; and other logistical arrangements for jurors and witnesses that may need to be made.*

BRENDA FAUBER

- ★ **Exploration of the J-Net** - *Do you know what's over on the J-Net? Can you find what you need? This seminar will include an overview of the information available on the judiciary's intranet website and provide a roadmap for discovering the vast amount of data that is right at the fingertips of the federal official court reporter.*

ED JOHNSON

- ★ **Hill Reporting Perspectives** - *What is it like to be an Official Reporter to the House of Representatives in Washington, D.C.? What does the job entail and what training is required? How does one get a job reporting for Congress? How do you handle 435 different speaker identifications? Ed Johnson will share the answers to these and other questions as he relates his personal experiences as an Official Reporter for Congress.*

- Breakfast Friday, Saturday, and Sunday morning, along with refreshment breaks
- Tickets for the Moonlight Monuments tour
- and, of course, our lavish President's Banquet on Saturday night

SATURDAY, OCTOBER 9, 2010

- 7:45 a.m. Registration for FCRR
- 8:00 a.m. Setup/Warmup for FCRR Exam
- 8:15 a.m. FCRR Exam
- 7:45 a.m. - 9:00 a.m. Convention Registration/Continental Breakfast
- 9:00 a.m. - 10:30 a.m. Seminar VII - Ethics in Action - Candis Bradshaw
- 10:30 a.m. - 10:45 a.m. Refreshment Break
- 10:45 a.m. - 11:45 a.m. Seminar VIII - Ethics in Action (continued)
- 11:45 a.m. - 12:00 p.m. Business Meeting
- 12:00 p.m. - 1:00 p.m. Lunch on your own
- 1:00 p.m. - 2:30 p.m. Seminar IX - Exploration of the J-NET
Brenda Fauber, RDR, CSR, CRR, FCRR
- 7:00 p.m. - 10:00 p.m. President's Banquet
Entertainment, cocktails and hors d'oeuvres from 7:00 to 8:00,
dinner and program begin at 8:00 p.m.
(Tickets may be purchased separately.)
- 10:00 p.m. Hospitality Suite

SUNDAY, OCTOBER 10, 2010

- 8:00 a.m. - 8:30 a.m. Registration/Continental Breakfast
- 8:30 a.m. - 10:30 a.m. Seminar X - Hill Reporting Perspectives - Edward Johnson

Available NCRA CEUs: 1.35
(Friday .75, Saturday .4, Sunday .2)

Hilton Alexandria Old Town

1767 King Street,
Alexandria, Virginia 22314
Tel: 1-703-837-0440
Fax: 1-703-837-0454

**Group Rate \$175
single/double
until 9/16/10**



The Hilton Alexandria Old Town is located just 15 minutes and 2 Metro stops from Reagan National Airport, and steps from the King Street Metro and Alexandria Amtrak Station. The Hilton Alexandria Old Town is also 20 minutes from the monuments, museums, and power centers of Washington, D.C. Get around easily with Alexandria's free King Street Trolley and Water Taxi to the National Harbor and Georgetown.

Nestled in the heart of Old Town Alexandria, Virginia just minutes away from our Nation's Capital, Washington DC, the luxurious **Hilton Alexandria Old Town** hotel in Alexandria, Virginia blends colonial charm with contemporary comfort.

Hilton Alexandria, VA hotel guests will enjoy a wide range of **amenities**, including:

- Indoor pool
- Fitness facility
- Hotel-wide, high-speed Internet access
- 24-Hour Business Center
- Full-service Starbucks® in the lobby



FEDERAL CERTIFIED REALTIME REPORTER EXAMINATION

Saturday, October 9, 2010

The FCRR test consists of five minutes of Q&A 3-voice recorded dictation at speeds ranging from 180-200 wpm. 96% accuracy is required to pass the exam. The Administrative Office of the U.S. Courts recognizes the FCRR as realtime certification. USCRA membership is required to register for the exam.

Two tests will be administered in this examination, Test #2 immediately after Test #1.

You may register for Test #1, or Test #1 and Test #2. The registration fee is \$150 for Test #1 or \$250 for both tests. If you register for only one test, the first test is the test that will be graded. You will write the second test, but it will not be graded. Should you later change your mind and wish to register for the second exam, you must do so before the examination commences.

Registrations must be received by 5:00 p.m. CST on Monday, October 4, 2010. Registrations received after that time will be declined. USCRA will strictly enforce this policy in order to ensure adequate testing facilities.

Check-in at the registration table will be at 7:45 a.m., Saturday, October 9, 2010, with warm-up immediately following. Testing will commence promptly at 8:15 a.m. If the number of registrants exceeds available testing space, USCRA may institute a second exam session later in the morning of October 9, 2010. Preference for the first session will be given first to registrants for Saturday's seminars inasmuch as a second session would be conducted while seminars are ongoing. Thereafter, scheduling will be determined by date of registration.

A test confirmation letter will be e-mailed to registrants prior to the test, or as registrations are received as long as a non-government e-mail address is provided on the registration form. Others will receive their confirmation letter by snail mail. The confirmation letter will state the time you are to report to the registration desk, required equipment, exam procedures, speaker identifications, subject matters, and a list of terms for your job dictionary.

You are encouraged to register early in the event we have a high turnout. Should you need to cancel for any reason, contact Brenda Fauber, Realtime Issues Committee Chair, at fcrr.uscra@gmail.com, prior to the date of the test to request an FCRR Cancellation Voucher. This voucher will defer your test fees for up to two years. A \$25 cancellation fee per test will be deducted.

For questions, refer to the FAQ sheet posted on USCRA's website at www.uscra.org under the FCRR section or e-mail inquiries to Brenda at fcrr.uscra@gmail.com.

FCRR Security Requirements

Note to all test candidates: Candidates are prohibited from using electronic devices of any kind once they have signed in at the test site. Electronic devices include, but are not limited to, audio sync, Bluetooth, wireless connections and digital recorders. Candidates must disable their computer's microphone by either changing the settings on their computer or by using an external adapter/plug. If a steno machine has a test mode, the test mode must be used.

Test proctors have the right to inspect a candidate's equipment, including computer settings and desktop recycle bin, before and after the test. By signing in on test day, you acknowledge that you understand and agree to abide by these procedures. Failure to follow these or any other USCRA testing procedures may result in your automatic failure and being immediately ejected from the test site.

TRANSPORTATION INFORMATION

The Hilton Alexandria Old Town Hotel is located **right across the street from King Street Metro Station**. Only 2 metro stops to Reagan National Airport. (DCA)

DCA (Reagan or National): Metro, 2 stops, 6 minutes, \$1.95 each way

Taxi, approximately 15 minutes, \$15.00 Each way

IAD (Dulles): Taxi, approximately 40 minutes, \$45.00 each way. Check into the Washington Flyer, more reliable and on meters.

BWI (Baltimore): Taxi, approximately 55 minutes, \$55-65

Super Shuttle is about \$16 - \$20 per person. Call 1-800-bluevan.

Sarakel Limousine Services is located at the Hilton Hotel of Old Town Alexandria. For reservations please contact EJ at (866) 838-0440 or 703-304-4871



The Honorable John R. Tunheim
Annual Realtime Speed Contest Practice CD

USCRA is pleased to offer its first practice CD to help prepare reporters for The Honorable John R. Tunheim Annual Realtime Speed Contest. The CD consists of 10 previously administered realtime speed contests.

The realtime speed contest is five minutes of Q & A text, drawn from federal court transcripts, dictated at 230 words per minute. The cost of the CD is \$25. You can combine your order of this CD with one of USCRA's FCRR Practice Series CD's for only \$40 or order all three CD's for \$55.

ORDER YOURS TODAY

Checks, AMEX, Discover, VISA, Mastercard accepted

Questions? Please contact Brenda Fauber at fcrr.uscra@gmail.com.

Order Selection: Realtime Speed Contest Practice CD
 FCRR Practice Series I CD
 FCRR Practice Series II CD
 (tax and shipping included)

Name _____

Shipping address _____

Amex Discover Visa MasterCard
3 or 4 digit security code on back of card _____

Card No. _____ Expiration Date _____

Signature _____ Zip Code of billing address _____

If paying by credit card you can fax your order to 773-784-3434 or order online at www.uscra.org. If paying by check, make checks payable to USCRA. \$15 fee on returned checks.

Mail order to:
USCRA c/o Bill Downs, CPA
4725 N. Western Avenue, Suite 240
Chicago, IL 60625



Monuments by Moonlight Tour

Tonight it's first class treatment as you board our luxury motor coach for a moonlit tour of our capital city. Throughout your drive, an expert CSI tour guide will regale you with tales of trivia of the nation's capital.

Your tour will begin at **Lafayette Square**, which offers a superb view of the White House, and if you're lucky you may catch a glimpse of the President! Next, you will pass through the National Mall and along the Potomac River up to Capitol Hill, with an up close view of the US Capitol. After the Capitol you will head back down the National Mall to the Lincoln Memorial where guests will get out of the bus and be able to climb the steps to see our 16th President in his great marble chair. From there the guides will lead guests to the Korean War Memorial and the Vietnam War Memorial. If we decide not to go to the Jefferson Memorial the next stop could be a view of the **National World War II Memorial**. The memorial honors the 16 million who served in the armed forces of the U.S. during World War II, the more than 400,000 who died, and the millions who supported the war effort from home. The memorial is a monument to the spirit, sacrifice, and commitment of the American people to the common defense of the nation and to the broader causes of peace and freedom from tyranny throughout the world.

As the tour makes its way to **Capitol Hill**, you'll follow a route that affords splendid views of the monuments, famous sites, the Potomac River and past the magnificent White House, home of our distinguished first family. See the majestic U.S. Capitol Building, Senate and House office buildings. Once back on the bus you will have the option (Choice will be predetermined for guests) to stop at the beautifully illuminated **Jefferson Memorial**, where you will have the opportunity to climb the marble steps to the temple that houses a breathtaking statue of our third President.

LENGTH OF TOUR: 90 min.

TOUR STOPS INCLUDE:

Lafayette Square (White House)

Lincoln Memorial (including the Vietnam Memorial and the Korean War Memorial)

REGISTRATION FORM
USCRA 65th Annual Convention & Seminars
Hilton Alexandria Old Town - Washington, DC October 7-10, 2010

Name: _____ E-Mail: _____

Address: _____ Name for Badge: _____

City/State/Zip: _____

REGISTRATION CATEGORIES & FEES

Full Registration (Includes Seminars, breakfast, lunch, tickets to Moonlight Tour and President's Banquet)
Member _____ \$450 Non-Member _____ \$550

Friday only (Includes Seminars, breakfast)
Member _____ \$250 Non-Member _____ \$300

Saturday only (Includes Seminars, breakfast, lunch)
Member _____ \$200 Non-Member _____ \$250

Sunday only (Includes Seminar and breakfast)
Member _____ \$40 Non-Member _____ \$50

TEST REGISTRATION

Realtime Speed Contest, Friday, October 8, 2010
(USCRA Member and at least one-day registration required)
_____ \$50

FCRR Test, Saturday October 9, 2010
(USCRA membership required)
One Exam _____ \$150
Two Exams _____ \$250

USCRA SOCIAL EVENTS

(Tickets are included with Full Registration)
Moonlight Tour Friday Evening
Attending _____ \$40 x _____
Not Attending _____
President's Banquet Saturday Evening
Attending _____ \$75 x _____

REGISTRATION ONLINE: www.uscra.org
FAX FORM TO 773.784.3434

MAIL TO:
Bill Downs
4725 N. Western Avenue, Ste. 240
Chicago, IL 60625

Hotel link on www.uscra.org

No refunds after 10/1/10

Make checks payable to USCRA
___Amex ___Discover ___Visa ___MC

Card No. _____

3 or 4 digit security code on back of card _____

Signature _____

Expiration date _____ Total Fees _____

Zip code of billing address if different from above _____

You will receive an e-mail confirmation only if you provide an email address
Late Registration Fee \$50 after 9/25/10

Go to the website, www.uscra.org/membership for membership information



United States Court Reporters AssociationTM Membership Application

Return with dues to: 4725 N. Western Avenue, Suite 240, Chicago, IL 60625 Fax: 773-784-3434
Call 1-800-628-2730 for more information. Email: info.uscra@gmail.com

Name		
Address		
City	State	Zip
Business Phone	Home Phone	FAX Phone
Email Address	NCRA Membership Number	
Certificates you possess <input type="checkbox"/> RPR <input type="checkbox"/> RMR <input type="checkbox"/> RDR <input type="checkbox"/> CRR <input type="checkbox"/> FCRR <input type="checkbox"/> Other _____		

Regular/Associate Member Information

Type of Reporting: <input type="checkbox"/> Stenotype <input type="checkbox"/> Voice Writer <input type="checkbox"/> Other _____		
Vendor Name of Court Reporting Software		
Federal Official? <input type="checkbox"/> Yes <input type="checkbox"/> No	Duty Station	Date of Appointment
Freelance? <input type="checkbox"/> Yes <input type="checkbox"/> No	Court reporters applying to be an Associate Member require a Regular membership endorsement. See Below*	
State Official? <input type="checkbox"/> Yes <input type="checkbox"/> No	Court reporters applying to be an Associate Member require a Regular membership endorsement. See Below*	
Are you currently providing realtime reporting in your courtroom and/or your private clients? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you currently operating a Computer Integrated Courtroom in addition to realtime reporting? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Supporting Member Information

<input type="checkbox"/> Former U.S. Court Reporter <input type="checkbox"/> Scopist <input type="checkbox"/> School <input type="checkbox"/> Other (describe) _____
The endorsement of a Regular Member is required to apply to be a Supporting member. See below.*

Student Information

Certification: Instructor or School Director _____ <i>I hereby certify that the above named student is currently enrolled in a verbatim shorthand reporting program</i>

Type of Member	Dues
Regular (Full-Time Federal Official)	\$150
Regular (Job Share)	\$75
Associate* (Freelance/Hearings/State Official)	\$50
Supporting*	\$50
Student	\$35

Voluntary Contribution for YOUR Circuit Representative's Expenses \$ _____

*The bylaws of the U.S. Court Reporters Association provide that a court reporter who wishes to become an Associate Member or Supporting Member shall be sponsored by a Regular Member and approved by the Board of Directors

Sponsoring Regular Member Signature _____

Print Name of Regular Member _____

Credit Card Payment Information

Credit Card Number

Expiration Date

MasterCard Visa American Express Discover

Signature

Date

USCRA OFFICERS 2009/2010

President:	Andrea Wabeke, Ann Arbor, Michigan
President Elect:	Jan Davis, Cheyenne, Wyoming
Vice President:	Terri Martin, Des Moines, Iowa
Secretary/Treasurer:	Diane Skillman, Oakland, California
Immediate Past President:	Dom Tursi, Central Islip, New York

Circuit Representatives

First Circuit	Jim Gibbons
Second Circuit	Ron Tolkin
Third Circuit	Rick Ford
Fourth Circuit	Jackie Sovich
Fifth Circuit	Barb Barnard
Sixth Circuit	Lisa Wiesman
Seventh Circuit	Mike Snyder
Eighth Circuit	Maria Weinbeck
Ninth No. Circuit	Diane Skillman
Ninth So. Circuit	Vickie Valine
Tenth Circuit	Jan Davis
Eleventh Circuit	Tony Rolland
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